



...Fueling growth everywhere

**MINISTRY OF ENERGY, TRANSPORT
AND TELECOMMUNICATIONS**
DATA SUBJECT RIGHTS REQUEST FORM
Data Protection Act, 2020

SECTION A - REQUESTOR INFORMATION

Full Name:	Email Address:
Address:	
Telephone Number:	Preferred Method of Contact:
	☐ Email ☐ Phone ☐ Postal Mail

SECTION B – AUTHORITY TO ACT

☐ Yes
☐ No (If "No", please provide evidence of authority to act on behalf of the data subject)

SECTION C - DATA SUBJECT'S DETAILS (IF DIFFERENT FROM REQUESTOR)

Full Name:	Email Address:
Address:	
Telephone Number:	

SECTION D- TYPE OF REQUEST

☐ Right to Access – Obtain a copy of your personal data	☐ Right to Restriction – Request to limit processing
☐ Right to Rectification – Correct inaccurate or incomplete data	☐ Right to Data Portability – Receive data in a portable format
☐ Right to Erasure – Request deletion of your data	☐ Right not to be subject to automated decision-making
☐ Right to Object – Object to processing for specific purposes	☐ Other (please specify): _____

SECTION E – DETAILS OF YOUR REQUEST

Please provide details to help us locate the personal data relevant to your request. Include dates, interactions, or any references, where possible:

SECTION F – SUPPORTING DOCUMENTATION

- ☐ Proof of identity (e.g. government-issued ID)
☐ Proof of authority (if acting on behalf of someone)
☐ Other supporting documents (optional)

Upload Files:

SECTION G – DECLARATION

I declare that the information provided in this form is true and accurate. I understand that it may be necessary to confirm my identity and that my request will be processed in accordance with the Data Protection Act (2020).

☐ I agree

Signature (electronic or typed):

Date: _____

PRIVACY NOTICE: Information collected through this form will be used solely for verifying and responding to your data subject request. It will be stored securely and retained only as long as necessary.



SUBMIT YOUR REQUEST